

## **EGTON WITH NEWLAND, MANSRIGGS AND OSMOTHERLEY PARISH COUNCIL**

### **MINUTES TO MEETING HELD 4<sup>TH</sup> JULY 2017 AT 7 PM, GREENODD VILLAGE HALL**

#### **ATTENDANCE**

Chair Jane Carson, Vice-Chair Brian Campbell, Clerk Zara Myers

Cllr Ann Burrow, Cllr Denise Edmondson, Cllr Howard Graves, Cllr Karen Hadwen, Cllr Sheila Hobson, Cllr Peter Taylor

County Councillor Janet Willis

PCSO Harris

#### **1010 APOLOGIES**

Apologies were received Cllr Butcher was unable to attend the meeting.

#### **1011 MINUTES**

The Chairman authorised the minutes of the previous meeting.

#### **1012 DECLARATIONS OF INTEREST**

None received.

#### **1013 PUBLIC PARTICIPATION AND REPORTS FROM COUNCILLORS ETC**

Cllr Willis reports that the District boundaries have changed which shouldn't affect the Parish.

The funds have been allocated for temporary signage and feasibility study for a right turn lane into Alpine Road.

There have been a lot of complaints about dog fouling onto the estuary and there have been some actions taken to reduce this. There have been patrols and more signage implemented that has made an improvement.

There has been a meeting of the Friends of the X112 bus and grant funds have been confirmed, however, they are still struggling for funds. Sadly the secretary Brian Pillington has been killed in a road accident.

The AGM of the County Council was postponed.

Cllr Willis has received the County Council Cabinet post. Her portfolio County Council Customer Services, Communications and Safety. One of the points is to address the ticket issue with the ferry at Windermere.

Cllr Willis attempted to get the hedge trimmed on the blind bend at Greenodd. However, it was stopped due to birds nesting in the hedge so it has been postponed until August.

PCSO Harris reports that 4<sup>th</sup> May a vehicle was stolen. However; the vehicle was having work done in the garage. There was damage to a vehicle at the Business park at Newlands. This was caught on CCTV so the man in question has been identified. There have been some robberies at Oxen Park but the investigation is still ongoing. Cllr Campbell raised a query around parking on the pavement and having a neighbouring parking against the trend by parking on the footway on the opposite side to the other cars. The PCSO Harris' response was that it is not illegal but it is unfortunate when this happens. There has also been a fake £50 note which was handed in at one of the local shops.

Cllr Butcher sent a report via email which reads as follows;

The ongoing issue with the "Stable" at the old Quarry adjacent to the A590/Alpine road, has now moved forward. The enforcement office has confirmed that they will be sending an enforcement order to the owners in the very near future.

The Driveway to Mr Bells Farm on Alpine Road and the footpath to Newland Bottom farm has standing water on the road which is forcing cars to drive on the wrong side of the road. A report to the highways agency to try and resolve the issue may be necessary.

There is a serious dip in the road leading to the Well House/Kirkby Slate road. This is causing problems for cyclists and Farm Vehicles using this road.

Several residents have raised the issue of the T junction at the bottom of the Doctors Hill, this was raised by Cllr Butcher some time ago and needs to be addressed. One option is to take the white lines further out into the main road to allow cars to see traffic approaching.

Some citizens have raised concern over the lighting in the area of the road near to the old Co-op. The Parish Council are invited to investigate this need further.

#### **1014 REPORT FROM LAP & CALC**

##### **LAP**

Cllr Burrows attended the LAP meeting and has received a leaflet for following the HYME system for reporting faults. This will be distributed to the other councillors. Cllr Graves used this as part of his inspection of the drains and he received a good response and feedback throughout the process. The public will need to note the reference number when report the faults. Cllr Willis didn't find it as user-friendly as it could have been and so will address it as part of her role to address Customer Service issue. Stainton area is working on improving the issues with Stainton. Cllr Burrows reported to LAP about the installation of the bus shelter and the formation of the asset register.

Pennington and Lowick have done a Parish Plan for their Parish Councils.

Lap will be sending out a newsletter.

Next LAP meeting in September, the date has not been confirmed yet.

##### **CALC**

Cllr Hadwen attended the CALC meeting where several officers presented and reported back that it was very interesting. There is a new Plan for 2036 on strategy and growth which means neighbourhood plans will be useful in forming this plan. The first stage in forming this plan is to ask local people if there are any sites suitable for Land Availability Assessment.

Parishes are due to be consulted on a draft Infrastructure Delivery Plan which sets out what the Community Infrastructure Levy is intended to be spent on.

The rate is currently £55.86 per sq. meter; £216K collected; £187K due; £737K potential from Kendal/Kirkby Lonsdale/Ulverston areas; 15% of this is distributed to the Parish Council.

There is a question about long-term future of the Community Infrastructure Levy, and it may be replaced. A new legislation will be needed to do this.

Neighborhood Police are to send monthly reports of any local incidents and information.

Next CALC meeting 21 September 7 pm at Gilpin Bridge.

**Action: Zara to email out the leaflet from LAP to all members of the council.**

#### **1015 REVIEW OF PARISH WALK**

Cllr Campbell proposed that the bus shelter at Greenodd should be refurbished. The Council agreed on a budget of £150 to allow for the repair of the guttering, addition of a user-friendly notice board and panels added to the shelter.

Cllr Campbell proposed the erection of a new sign directing passing traffic to local businesses on the Greenodd triangle. There will be issues with gaining planning to put up signage. Cllr Carson proposed asking the local business what they might be looking for and she will follow-up on this on the next meeting.

**ACTION: Cllr Carson to ask local business what they would look for.**

Cllr Campbell has researched the installation of a second light alongside the current light on the footpath travelling from Greenodd to Penny Bridge. Cllr Campbell raised the query to the council

if the Council should simply restore the original light or install a second light along the path. The Parish Council voted to install two poles.

**ACTION: Zara and Brian to research the costings**

The Cast iron sign posts in the Parish grounds need refurbishment Cllr Carson proposes that this is addressed and Cllr Campbell seconded. Cllr Campbell has agreed to gain quotes and information on what action needs to be taken.

**ACTION: Cllr Campbell to gain quotes**

There is a wall damaged on the footpath from Greenodd to Penny Bridge.

**ACTION: The Clerk to report this to Highways Agency**

The dog fouling on the footpath has been an ongoing issue. Cllr Carson proposed that the Parish Council ask the local school on design posters to use along the footpath.

**ACTION: Cllr Carson to contact the school and present the proposal.**

Cllr Campbell proposed that we add a plaque on all of the bus shelters that are provided by the Parish. The Parish Council agree to the proposal and Cllr Campbell shall gain quotes for the signs as well as a quote for the litter bin to be added to the shelter at Greenodd and the collection to be added to the route when collecting the Penny Bridge litter bin.

**ACTION: Cllr Campbell to gain quotes for the signs and litter bin.**

Cllr Carson proposed that the Parish Council considers gaining quotes for notice boards for the next meeting for each of the areas requiring one. The Parish Council agree and the Clerk will gain quotes ready for the next meeting.

**ACTION: Zara to gain quotes for notice boards of different types and sizes for the different areas of the parish.**

The Parish Council agreed to put the bench on a plinth, repaint it and add a plaque whilst on the Parish Walk. Quotes need to be gained for this work. Cllr Carson asked the Parish Council if all are in agreement that a Picnic Bench is also added to the area at Spark Bridge to come out of the Parish Council funds. The Council agree and quotes will be sought by Cllr Campbell.

The problem of the Skunk Cabbage at Spark Bridge has been addressed by a couple who live locally and the Parish Council need to monitor the area to ensure that it dies off.

The bench near Sandhills land is to be moved to in front of the footpath Joyce Ireland needs to be asked and Cllr Taylor will address this.

**ACTION: Cllr Taylor to address the bench near Sandhills land.**

Broughton Beck phone box will have a trial call at 10 am on the 5<sup>th</sup> July that Cllr Graves will perform. This has been delayed due to the Cumbria Heartbeat Trust had the incorrect number, however, this has now been addressed. The Broughton Beck Defibrillator Group will come up at a point in the coming weeks to view the defibrillator.

Regarding the pot hole spotted on the Parish Walk near Cllr Edmondson has noticed that the drains she reported have not been addressed yet and so will speak to Carol Last about the process that needs to be followed.

**ACTION: Cllr Edmondson to speak to Carol Last about the process to follow.**

Cllr Hadwen will ask a neighbour to see if they will accept the Parish Notice Board on her land to replace the Arrod Foot notice board that is now held up by a string.

**ACTION: Cllr Hadwen to ask neighbour.**

The issues with the developments near Plumpton have been reported consistently to the Planning Authorities however, Cllr Carson proposes that no further action should be taken unless a further Planning Application is put in.

Cllr Campbell and Cllr Hobson have tried to re-confirm the agreement of connection for the phone box into the neighbour's garage for the electricity at the Rosside phone box. However, they have

not yet had a response via email. Cllr Hobson has stated that she will endeavour to clean the phone box assisted by the people in the village. Cllr Carson has reassured Cllr Hobson that if she is struggling for assistance to send an email round to those in the Parish Council to assist instead.

**ACTION: Cllr Hobson to negotiate with the neighbour about the phonebox.**

**1016 BROADBAND CHAMPION**

Cllr Campbell has nothing further to report.

**1017 WEBSITE**

The Crake Valley Website has raised the query regarding if it should continue or if the Parish Council will support it. Cllr Carson explained that the Crake Valley Website run by Ross Baxter was previously supported by the Parish as a website for local businesses, events and parish councils prior to the Parish having their own Web site. Cllr Carson proposes allowing the Parish Council to research and form a decision for the next meeting. The Council agreed to add the item to the agenda for the next meeting.

The Clerk reports that the Parish Council Website needs renewing and the decision comes down to using a National Organisation or someone locally. Cllr Campbell raised points in favour of a National Outfit and The Clerk put forward arguments in favour of using someone locally.

**ACTION: 3 Local quotes and 2 National quotes to be done by Zara and a paper for the next meeting with what is required from the website.**

**1018 LAND AT ROSSIDE**

Cllr Campbell reports that Mr Hear Jackson has been reminded about the land.

**1019 PLANNING**

- a) SL2017/0549 Rear of former car park; Erection of detached dwelling  
Cllr Taylor to ask the nearby houses.
- b) SL2017/0529 Hedge to rear of Sheriff Bank Greenodd; Removal of section of hedge  
No Objections.
- c) SL/2017/0488 The Old Rookery Elleriggs; Extension into attached garage to form domestic accommodation  
The Parish Council is concerned about the effect on the footpath and would like further clarification.
- d) SL/2017/0261 Land adjacent to Meadow View, Change of use from open space to domestic garden  
No objection.
- e) SL/2017/0465 Cedar View Penny Bridge, Front porch extension  
No objection

**Action: C needs an email sending by Zara.**

**1020 CORRESPONDENCE**

Cllr Campbell has raised a concern over the correspondence list as now things are sent via email. There are several emails coming through each day and so recording them all will be unreasonable. Cllr Carson has requested that The Clerk discusses with CALC what they believe the best practice is.

**ACTION: Zara to phone CALC on clarification of best practices with the Correspondence List.**

**1021 VERGE CUTTING**

Cllr Carson has raised an issue with the current guidance on verge cutting. The guidance makes the Parish Council responsible for verge cutting within the parish in line with the Localism act. Cllr Hobson has raised the issue of hedge rows overgrowing into the roadway and has raised the query as to who is responsible for resolving the issue. Cllr Campbell has advised that it is the landowner's responsibility and it should be reported to highways if it is becoming an issue.

Cllr Carson proposes that the council complete the Expression of Interest form for the Verge cutting. The Parish Council agrees and will follow-up on the next meeting.

**1022 FINANCIAL MATTERS**

i. Financial report

Mrs Buck and Michael Dennison require an invoice for their land rent.

**ACTION: For the next financial group, a layout of the schedule of rents from the assets register so that invoices can be issued accordingly.**

**ACTION: Clerk to issue rent invoices and Cllr Campbell and the clerk to resolve the schedule for payments alongside the asset register.**

ii. Banking arrangements

Cllr Campbell confirms that the Parish Council had approved moving the Parish Council account to a business banking account. Cllr Campbell has the forms for the signatures to sign to apply for the business online banking.

**ACTION: Cllr Campbell to organise an online banking account with the Cumberland Building Society.**

iii. Reclaiming VAT

The clerk is to reclaim the VAT for purchases and can work alongside Cllr Campbell to complete this.

iv. Cheque is on route the Broughton Beck Community Defibrillator Fund.

**1023 DATE AND TIME OF NEXT MEETING**

The next meeting will be on the 5<sup>th</sup> September 2017 at Greenodd Village Hall, 7 pm