

**EGTON WITH NEWLAND, MANSRIGGS AND
OSMOTHERLEY PARISH COUNCIL**

Minutes of the Meeting 3rd MAY 2016

Present:

Anne Burrows, Brian Campbell, Zara Myers (Clerk), Sheila Hobson, Howard Graves, Peter Taylor, JoYce Ireland, Jane Carson, Karen Hadwen, Denise Edmondson
Councillors: Janet Willis

900 APPOINTMENT OF CHAIR

Cllr Graves proposed Anne Burrows as Chairman. This was seconded by Cllr Hobson and unanimously agreed by the Parish Council.

901 APPOINTMENT OF VICE CHAIR

Appointment of Vice Chair. Cllr Burrows proposed Cllr Campbell as Vice Chairman. This was seconded by Cllr Hobson and unanimously agreed by the Parish Council.

902 APPOINTMENT OF CALC, LAP AND NEIGHBOURHOOD FORUM REPRESENTATIVES

Elected as CALC Representative Howard Graves
Elected as Vice CALC Representative Jane Carson
Elected as LAP Representative is Ann Burrow.
Elected as Vice LAP Representative is Sheila Hobson.

903 APOLOGIES

Councillor Butcher was unable to attend.

904 MINUTES

The Chair, Ann Burrow signed, as a correct record, the minutes of the Parish Council Meeting held on 1st March 2016.

905 DECLARATIONS OF INTEREST

No receive declarations by members of personal and prejudicial interests in respect of items on this Agenda.

906 PUBLIC PARTICIPATION AND REPORTS FROM COUNCILLORS ETC

Janet Willis reported that Helen Madden a PCSO is doing dog patrols to address the amount of fouling in the area. SLDC is also in support of this.

The sign for low Mansriggs farm is still not up so Janet Willis has chased this with CCC Highways.

Janet Willis and Brian Campbell attended a meeting with Highways England regarding the speed measures on the A590 near Newlands. The report back is that the average speed is higher since the speed sign changes however the top speeds have dropped. There is still a risk of accident when there is standing traffic and highways are aware of this but there is no obvious action to be taken.

The meeting also incorporated the junction at Arrod Foot where cars had been cutting down the wrong side of the traffic island. Highways are planning to re-paint the junction lines and add in a hatched area to visually narrow the junction which should help the issue.

Councillor Butcher has been in touch with Planning again over the old quarry at the junction of Alpine Rd A590. The owners have been requested to remove items that are not relevant to the needs of the operation, most of these have now been removed.

Councillor Butcher has received another anonymous letter regarding the waste soil/ stone that is in a field near to Alpine rd. area, the owner has informed myself that the licence is in place and the soil will be recycled at a later date. This, a farmer of good standing and an excellent stockman, so no animals will be put at risk or water courses contaminated. Councillor Butcher cannot see an issue with this as it is on a low laying area of a field and not on the horizon and in view of the public.

Denise Edmondson has been given a letter from Mr Atkinson regarding the Parish Councils conduct when making decisions on planning matter regarding Mr Atkinson. The Parish Council has agreed that as the letter is anonymous, there is no action to take. However, the council will endeavour to treat all Planning Applications equally and give each due consideration.

907 **VISITOR TALK/ PRESENTATION**

Unable to attend.

908 **BUS SHELTER UPDATE**

Brian Campbell reported back that they have had a meeting with the person who will write up a report on the suitability and sustainability of the bus shelter at the Greenodd stop. The Parish Council will be waiting to hear back about the report before further steps can be taken.

909 **UPDATE ON ROSSIDE PHONEBOX**

Brian Campbell has not received a quote back from Electricity NW. Had some confusion as to who should apply and under what status. He is to keep progressing through the system. There is a procedure for Local Authorities however that doesn't extend to Parish Councils.

910 **UPDATE ON BROUGHTON BECK CAR PARK**

Simon Jarvis attended the meeting to participate as a member of the public regarding the Broughton Beck car park. After discussion with the councillors of the Parish, the action to take forward regarding the ongoing problem with parking is for Simon Jarvis to facilitate a meeting between the parties affected. It is suggested that a meeting should be conducted between the WI, The Mill Room and residents in the area. The best suggestion for sorting the issue, from Mr Jarvis, is that when events are held at the Mill Rooms, a cone is given to those residents, who are willing to lend drives or parking spaces to people attending the event, to display outside.

911 **BROUGHTON BECK PHONE BOX**

A case was made from the WI to the Parish Council to support them in installing a defibrillator in the unused Broughton Beck Phone box. The Parish Council are willing to support them in principle, however, some research is to be done into the potential level of benefit and the cost. They have been asked to present a full case to the Parish Council before a decision is made.

912 **PUBLIC FOOTPATHS**

Jane Carson has reported to the Parish Council with some information regarding Public Footpaths. There has been a letter sent from Natural England about connecting footpaths all around the coast. They have expressed that the coastal footpath will no longer follow the A590. They are looking to send it down the old railway line. However, they are currently doing a feasibility study.

913 **PLANNING**

A letter has been received regarding a planning matter. The planning permission was granted however the person it was granted for died shortly after but the development went ahead. The Parish Council had expressed their

concern over this. Jane Carson received a response from SLDC regarding the enforcement on planning. A Parish Councillor had an interest in this matter at the time. The Parish Councillor shared their interest and the matter was proceeded above board. As far as the Parish Council are concerned, it is now in the hands of the planning authority.

A: Burlington Stone Planning Application – No Objection from the Parish Council

Howard Graves stated that someone who lives nearby is concerned that the plan is stating that they will take more away from the Moor than originally stated. One or two people on Kirby side are concerned about the effects to the risk of flooding.

B: Old Hall Farm – No Objection.

C: Arrod Foot Balconies – Jane Carson has spoken to a neighbour who expressed their concern over firming how much and how it was used. The Parish Council has No Objection.

D: Beckside Farm – There is a concern within the Parish Council that there will be limited parking so effecting the access as a through road. The Parish Council will respond sharing these concerns.

E: Arrod Foot Farm – Unable to find a public notice for the development. There are concerns from the Parish Council over visibility on the corner of the development for traffic if the development were to go ahead in its current location. The Parish Council has decided to request a site visit from a planning officer.

914 **JOHN SILCOCK GARDENING SERVICES**

Brian Campbell met with Ian Ingliss who used to do the grass cutting. He has proposed that the Parish Council revisit the way in which the contractor is engaged. A schedule of proceedings should be produced. A check of his health and safety policy, risk assessments and any other accompanying documentation that is necessary. Clerk to chase these and to draft a contract. Ann Burrow suggested a work party to discuss the subject further.

915 **INSURANCE DOCUMENTATION AND RENEWAL**

Brian Campbell questioned if the insurance documentation included the land where the garages are sited. Action to be taken to look into if this is the case. Rosside Land and Garages to be added to the next agenda.

916 **APPROVAL AND ADOPTION OF DOCUMENTATION**

To approve documentation and policies for the parish for the following year.

- a) Policy Documents to adopt – Clerk to organise a pack of documents to be adopted for the next meeting. Clerk to ask CALC for advice on which documents would be suitable for a small parish.
- b) Code of Conduct for new councillors – Reissued to all councillors.
- c) Training available for councillors – Councillors given a new list of training opportunities. The parish council has expressed their support for councillors wishing to attend training and is shown by a training budget been allocated.
- d) Contract of employment for the Clerk – Chair has been authorised to sign.

917 **X11/X12 BUS SERVICE**

The bus is requiring £20,000 to make it viable however, we need to make an informed decision. Ann Burrows commented that the money would be used for advertising. Need to investigate how viable the service is. The Parish Council have expressed that they are minded to support the service. Clerk to investigate the matter further for the next meeting.

918 **CORRESPONDENCE**

To note correspondence as per correspondence list

- a) CALC Subscription

- b) Pension Enrolment
- c) RSOPOA – No playgrounds within the parish so not relevant.

919 **FINANCIAL MATTERS**

A Review of the Parish Accounts

Ann Burrow gained the Lloyds statement to get an up to date statement. Jane Carson explained that the Eon DD was not cancelled so a charge of £40 was charged to the account. Agreement that the Lloyds account should bow be closed and the Eon DD set up again on Cumberland.

The Expenses form was adopted by the Parish Council as a record of expenses taken for Parish Council equipment or duties.

The financial BDO form for 2014/15 is not in the file so the Clerk may have to go to BDO for a copy of the previous years. This will hold back progress on submitting the accounts.

B Invoices requiring cheques

920 **DATE AND TIME OF NEXT MEETING**

Tuesday 5th July 2016 7.00pm