

Egton with Newland, Manriggs and Osmotherly Parish Council

Minutes of meeting held on 14th May 2019

Present:

Parish Councillors: Brian Campbell
 Alice Barrett
 Becks Thomas
 Colin Richards
 Denise Edmondson
 Howard Graves
 Peter Taylor

Attending as retiring Parish Councillors:

Jane Carson
Anne Burrows

1170 Election of Chair.

Jane Carson opened the meeting as Chair for the last time and thanked all the Councillors for their support, including Anne Burrows who announced her retirement prior to the May elections. Members of the council all thanked Jane Carson for all her hard work and support that she has given the Parish Council over the past 16 years and wished her well in her retirement. Anne Burrows presented a glass bowl of fruit to Jane.

Nominations were requested for the chairman position. Cllr Peter Taylor nominated Cllr Brian Campbell, Cllr Howard Graves 2nd the nomination. There being no other nomination Cllr Campbell was elected and signed a declaration accepting. The New Chair then thanked Jane Carson and Anne Burrows for all their hard work for the Parish Council and wished them well in their retirement.

Cllrs introduced themselves.

1171 Appointment of vice Chair

The Chair asked for nominations for the position of vice chairman. Cllr Peter Taylor nominated Cllr Colin Richards, Cllr Howard Graves second the nomination, which Cllr Colin Richards accepted. There being no other nominations Cllr Richards was elected Vice Chair. It was agreed that training would be provided by CALC as arranged by clerk at a previous meeting

1172 Appointment of CALC representative

Cllr Peter Taylor stood down as the CALC representative, Colin Richards accepted the position. Cllrs Richards and Thomas to attend the next CALC meeting in September.

1173 Apologies: Cllr Tony Mayo, Cllr James Airey (email received)

Egton with Newland, Manriggs and Osmotherly Parish Council

Minutes of meeting held on 14th May 2019

1174 Welcome to New Cllrs Rebecca Thomas and Colin Richards.

Clerk distributed all relevant documentation for all elected Cllrs at the end of the meeting requesting it is returned to clerk by 24th May, to enable them to be returned to SLDC within the time frame given. Training to be organised at discussed in 1171. Clerk to provide Cllr Mayo and Sheila Hobson with documents.

1175 Minutes

The minutes from March meeting were agreed by Cllrs and signed by Chair including correction 1161 point 9.

1176 Declarations of interest:

No declarations of interested were declared

1177 Public participation and report from county and district Cllrs

Cllr James Airey had sent his apologies, however asked that if the council had any issues which he could support with to let him know. Clerk to send minutes of the meeting.

1178 Matters arising from minutes

- a. Collapsed wall at Penny Bridge – Cllr Willis has investigated this, there is some debate as to who's responsibility it is to repair, on-going
- b. Rosside lease – Clerk and chairman to meet to arrange registering the land. Jane Carson has provided all relevant documents to clerk
- c. Purchase of piece of land at Greenodd – ongoing
- d. Spark Bridge defibrillator – Discussion was held that the site of the defibrator would be next to the bus stop on an electricity post. Total amount for defibrator stands at £2,062. An invoice has been received for the street lighting from the Croft, Penny Bridge. Cllr Campbell to forward to clerk for payment
- e. Arrad Foot notice board – New noticeboard has been installed, and invoice has been paid. Clerk to provide Cllr Mayo with key
- f. Broughton Beck notice board – Cllr Graves gave an update regarding noticeboard, which has been moved slightly to a better position
- g. Spark bridge benches – Cllr Campbell updated council that Tony Sanders, will strip down and galvanise the benches x 2 at a cost of £110.00-£120.00 per bench. Council agreed with this. Clerk to contact Mr Saunders arrange work to go ahead
- h. **Purchase of picnic bench at Spark Bridge** – on going Cllr Alice Barrett to investigate
- i. "Missing bench" at T-Junction above Penny Bridge Hill – This has not been located
- j. **Greenodd lighting** –Cllr updated council; Poles are to be installed by mid-June. Awaiting last payment from Electricity Northwest.
- k. **Rosside telephone kiosk** – ENW has confirmed that supply will be restored within the next 3-4 months.

Egton with Newland, Manriggs and Osmotherly Parish Council

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- l. **Milk Stand Wood.** – Clerk update council. Trees have been cut down and removed. Clerk to pay invoice once received
- m. **Greenodd launching ramp and access (B.O.A.T)** update from Cllr Campbell, this is now formally a public byway open to all traffic.
- n. **Sandhills Wood, Penny Bridge** – Cllrs Campbell and Jane Carson met Mike Smith (of Longbow Forestry) on site to agree woodland management he wants to carry out including hedge laying, thinning unwanted trees and some planting of native species. Mike has very kindly offered to place a substantial wooden log bench on the Parish land opposite the wood for members of the public to use. Some trees and bushes in that area will require tidying-up to make suitable as public area prior to installation of the bench. Clerk to request quotes from Gregg Thomas and Peter Watson. Cllr Thomas will visit site and report back.

1179 Annual Government statement for AGAR. The AGAR Statement was signed by the Chair. An internal audit has been completed which made a couple of recommendations (see AGAR report on ENMO PC website). Cllr Campbell and clerk to complete, sign and send to external auditor prior to the deadline. Once returned clerk to request it is uploaded to ENMO website.

1180 Highways

- a. Arrad foot road issues- Jane Carson reported that the road has been resurfaced.
- b. Salt bins: clerk asked that Cllrs report on where and how many salt bins are required in each ward.
- c. Flooding at Newland Farm, Ulverston– This has been resolved.

1181 Co-option for a new Cllr – No Cllrs were nominated to be co-opted onto the Parish Council at this meeting.

1182 CALC: See 1172. New Cllrs are to be provided with log on details for CALC by clerk/Cllr Campbell.

1183 National Park Boundary. - Consultation papers were discussed, it was agreed that a letter should be written from ENMO PC and sent to Natural England, requesting that Kirby Moor is included only. Clerk and Cllr Thomas to meet and draft letter.

1184 Planning:

Cllr Campbell provided an aide memoire for planning applications. (See attached)

Cllr Thomas raised a concern that when planning application are received, not all relevant people are notified e.g. neighbours and a letter of notice is not always published, or in clear view. Clerk to raise this issue with SLDC Clerk reported that a Tree preservation Order at Oak Tree Cottage, Arrad Foot, Ulverston has been received. This is for information only, however, should be noted in the minutes and held by ENMO PC for future reference.

Egton with Newland, Manriggs and Osmotherly Parish Council

Minutes of meeting held on 14th May 2019

1185 Crake Valley croquet Club –Clerk reported that an invitation has been received to open day, following the successful planning application. Clerk attended, all members of council and members of the public are invited to take part at anytime

1186 Clerk's report:

- a. Purchase of Projector for PC meetings, from grant from lake District National Park. It was reported that the Village Hall already has a projector and that the PC could use this as required. If that was done the grant money could be used to purchase a screen and a contribution made to the Village Hall Committee. The Chair will discuss with will discuss this with Greenodd Village Hall and report back to the next meeting.
- b. Resignation. - Clerk confirmed her resignation with a last day of 31st May 2019. An advert has been placed on ENMO Parish Council website and Parish magazine, closing date 24th May.
- c. Cumbria Building Society – Clerk reported that there has been issues with the removal of Jane Carson and Anne Burrows as named authorisers and the adding of Cllrs Graves and Taylor. Clerk to visit branch again and arrange to meet Cllrs there if appropriate/required. The Clerk will notify those awaiting payment from ENMO PC that there will be a delay.
- d. News article/Parish magazine. Clerk requested that Jane Carson, new Cllrs and chairman write a little blurb about themselves which can be added to ENMO PC website and sent to PC magazine.

1187 Arrangements for selection of new Clerk and appointment of interview Panel with power to appoint new Clerk was discussed. Council unanimously resolved

That the interview and selection panel for the appointment of the new Clerk would be Cllrs Campbell, Richards and Thomas and that this Panel would be empowered to interview candidates and to select and appoint the new Clerk.

1188 Correspondence.

It was agreed that because of the amount of correspondence now received by PC, that the clerk will send out via email. This will be added to the correspondence agenda for meetings, unless there are any issues raised by any of the Cllrs each item will not be discussed. This order will be added to the ENMO PC standing orders.

- a. South Lakeland Business survey 2018 results
- b. Holding effective performance reviews training 26th June in Barrow
- c. Adoption of the development provider DPD and the Arnside& Silverdale AONB DPD
- d. Volunteers required – LCAS accreditation panels (Local Council Award Scheme)
- e. District Association meeting – 6th June in Kendal 7pm
- f. The National park – planning fact sheet no 5

Egton with Newland, Manriggs and Osmotherly Parish Council

Minutes of meeting held on 14th May 2019

- g. CALC training
- h. South Funding Event – 13th June, Kendal Town Hall 1-3pm
- i. Community infrastructure levy briefing note
- j. NHS long term plan- how does it affect you? – healthcare Show 26-27th June in London
- k. Northwest Coastal access monthly update (April)
- l. Cumbria Action for health, network bulletin 29th April 2019
- m. CALC Summer conference 22nd June in Penrith – Cllr Colin Richard expressed an interest to attend. Clerk to contact CALC to arrange
- n. South Lakeland Community letter
- o. South Lakeland District Council Planning Validation requirement 2019 consultation document
- p. Modified of public right of way at Greenodd.

1189 Finances

- A. AGAR Accounting Statement – see above
- B. AGAR Internal Audit Report – see above
- C. AGAR Certificate of exemption – see above
- D. Clement media Design – Provision of support from web designer annual invoice – clerk updated the council that due to ENMO website being more active the annual fee has increased to £110. Council agreed that this was acceptable, and clerk is to contact Clement media design and arrange payment
- E. Update on Parish Council account – see attached financial statement
- F. SLDC precept has been awarded – clerk informed council that precept had been received. Total amount being **£7,925.52**
- G. Parish Council VAT. – Clerk has sent VAT returns form, which were dated from the period April 2016- April 2019
- H. Clerk annual salary increase – Clerk informed council of the annual increase of salary has been introduced
- I. CALC – annual membership 2019/2020 this has now been paid

1190 Next meeting: 2nd July 2019, at Greenodd Village Hall. 7pm

Signed by chairman:



Date: 14/05/2019

Minutes taken by Clerk S. Benson